

THE UNITED REPUBLIC OF TANZANIA

OFFICE OF THE NATIONAL ASSEMBLY TENDER BOARD



TENDERS FOR THE FINANCIAL YEAR 2009/2010

1. The Office of the National Assembly of Tanzania has set aside funds for procuring various goods and services during the Financial Year 2009/2010. It is intended that the said funds will be applied to meet eligible payments under the respective contracts thereof.
2. Now therefore, the Office of the National Assembly Tender Board invites competent and reputable goods and service Providers to Tender/bid for the supply of the following goods and services during the Financial Year 2009/2010.

2.1 TENDER NO. IE/006/2009-2010/HQ/N/01

THE PROVISION OF SECURITY SERVICES FOR THE OFFICE OF THE NATIONAL ASSEMBLY PREMISES.

2.2 TENDER NO. IE/006/2009 -2010/HQ/N//02

THE PROVISION OF CLEANING, LAND SCAPING & GROUND MAINTENANCE SERVICES FOR THE OFFICE OF THE NATIONAL ASSEMBLY.

2.3 TENDER NO. IE/006/2009-2010/HQ/N/03

THE PROVISION OF CATERING SERVICES FOR
PARLIAMENTARY COMMITTEES AND STAFF MEETINGS HELD
AT THE NATIONAL ASSEMBLY SUB-OFFICE, DAR ES SALAAM.

2.4 TENDER NO. IE/006/2009-2010/HQ/N/04

PROVISION OF INTERNATIONAL, REGIONAL AND LOCAL
TICKETS AND TRANSPORT ARRANGEMENT SERVICES FOR
MEMBERS OF PARLIAMENT AND STAFF OF THE OFFICE OF THE
NATIONAL ASSEMBLY.

2.5 TENDER NO. IE/006/2009-2010/HQ/G/06

SUPPLY OF VARIOUS OFFICE STATIONERY

2.6 TENDER NO. IE/006/2009-2010/HQ/G/07

SUPPLY OF VARIOUS ACCESSORIES FOR PHOTOCOPIERS AND
PRINTERS.

3. TERMS AND CONDITIONS

3.1 Each interested Bidder **shall bid for and submit only one bid**, either as an individual or a joint venture. **A Bidder who shall bid for and submit or participate in more than one Tender shall cause all his bids to be disqualified.**

3.2 Bidders must bid and quote for all items and quantities specified in each tender. Partial bids and Bidders not quoting for all items in a tender shall be declared as non-responsive.

- 3.3 Bidding shall be conducted in accordance with the National Competitive Bidding (NCB) procedures specified in the Public Procurement (Goods, Works, Non Consultant Services and Disposal of Public Assets by Tender) Regulations G.N. No. 97 of 2005, made under the Public Procurement Act, 2004 (No. 21 of 2004), and is open to all eligible Bidders as defined in the said regulations.
- 3.4 Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the Secretary, Office of the National Assembly Tender Board, Dar es Salaam Road, Parliament Buildings, Administration Block, 3rd Floor, Room No. 302 (Wing 'A'), P.O. Box 941, DODOMA.
- 3.5 A complete set of Bidding Documents and additional sets may be purchased by interested Bidders on the submission of a written application to the address given in paragraph 3.4 hereinabove and upon payment of a non-refundable fee of Tanzania shillings one hundred thousand only (Tshs. 100,000/=). Payments should be made either by Bankers Draft, Cash or Bankers cheque payable to the Clerk of the National Assembly, P. O. Box 941, DODOMA.
- 3.6 All **bids in one original plus two copies**, properly filled in and enclosed in sealed envelopes must be **accompanied by an original Bid Securing Declaration or Bid Security in an acceptable form in the amount specified in the Bidding document in Tanzania Shillings** properly addressed to the Clerk of the National Assembly, P. O. Box 941, DODOMA. All bids must either be delivered by hand or be sent by registered post so as to reach the Secretary, Office of the National Assembly Tender Board, before the deadline for the submission of bids.

- 3.7 The deadline for the submission of bids is 10.00 hours local time on **Friday 24th July 2009**. Bids shall be opened in public and in the presence of the Bidders or their representatives who shall choose to attend in the Conference Room No. 133, 1st Floor, Parliament Buildings, Administration Block, Dodoma at 10.00 hours local time on **Friday 24th July 2009**. Bids sent by post must be registered. The outer cover shall be clearly marked on the top the name of the specific tender and inscribed with the statement "NOT TO BE OPENED BEFORE 10.00 hours local time on Friday 24th July 2009 and addressed to:-

The Secretary

Office of the National Assembly Tender Board

P. O. Box 941

DODOMA

- 3.8 Bids not received, not opened and not read out in public at the tender opening ceremony shall not be considered for evaluation irrespective of the circumstances. Telegraphic, telex, telefax and late non-telegraphic, telex and telefax or portion of any bid shall not be accepted.
- 3.9 The Office of the National Assembly Tender Board is not bound to accept the lowest or any tender.
- 4.0 This advertisement is also available in the Guardian and Mtanzania Newspapers of 23rd and 24th of June 2009.

SECRETARY

OFFICE OF THE NATIONAL ASSEMBLY

TENDER BOARD